



HRD/CT/63-2886/MAR/2021

Date-04/03/2021

**Sub: Letter of Job Confirmation**

**Mr/Ms. Aman Mishra**

Consequent to the review of your performance during your interview round held on **03/03/2021**, We have the pleasure in informing you that, you have been placed for you **DGM** Selection Process. All the terms and conditions as discussed in your interview (described below) remain unchanged till further written confirmation. The Company will be offering you annual fixed compensation of INR **3.41Lac**. This amount does not include allowance and statutory benefits and will be structured in accordance with the company's compensation guidelines. The Designation and Job Location will be fixed by Ashok Leyland Group HRD at the time of final discussion and you have to come along with photo-copies of all required documents as detailed below

**REQUIRED DOCUMENTS BY THE ASHOK LEYLAND COMPANY HRD.**

1. Photo-copies of Qualification Documents.
2. Photo-copies of Experience Certificates (If any)
3. 1 Passport Size Photograph
4. ID Proof-Address Proof

You are to make a REFUNDABLE cash security deposit of **Rs 5,000/- Five Thousand Indian Rupees**) as an initial amount in favor of our company HRD Accountant name in charge of collecting payment. This payment covers; convince Interview, Courier, accommodation, insurance, Processing & Maintenance charges. The Refundable interview security deposit of **Rs 5,000/-** should be paid through any **Nationalized Bank** Ashok Leyland Company HRD accounting officer in charge of receiving payment of security deposit from selected candidates, HRD Accountant BANK Account information will be Provided to you by our HR.

**LAST DATE OF SUBMISSION: 4<sup>th</sup> March .2021**



Sector 12, Plot Number 1, IIE, Pantnagar, Sidcul Rudrapur Udam Singh Nagar Uttarakhand – 263153 India

(CIN) L34101TN1948PLC000105

We look forward to your valuable contributions and wish you all the very best for rewarding career with organization.

Please consider this letter as a token of acceptance of the same.

<b>Name</b>	<b>Aman Mishra</b>
<b>Designation:</b>	<b>GET in Production Department</b>
<b>Offering Salary:</b>	<b>3.41 lac/- per Annual +Bonus</b>
<b>Accommodation:</b>	<b>Cab + Food +Hostel</b>

Hope it will be fine with you.

**MR. Vipin Sondhi**  
(Managing Director)

Regards

Corporate Office



**ASHOK LEYLAND**



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