



AIRPORTS AUTHORITY OF INDIA

Date : 19th January 2021

Sub : Appointment for Back Office – Work from Home (IndiGo)

Dear **Dhiraj Tulshidas Bharambe**

Welcome to IndiGo! This has reference to the discussion had with you. We are pleased to offer you joining. We are happy to have you for the position of Back Office. You will be based at IndiGo, .The date of Visiting is fixed on 22-01-2021 at 11:30 a.m., as part of your work assignments, and you Will be exposed to a team of highly talented people. Employment with IndiGo is subject to terms and conditions of the company as given to this employment Letter.

1. Relieving letter from your previous employer. (If applicable)
2. Salary slip or salary certificate from your previous employer.(If applicable)
3. Experience certificate from your previous employer. (If applicable)
4. Proof of academic qualification (Class 10th equivalent and above).
5. Proof of identity i.e. PAN card, driving license, electoral card, aadhar card, passport.
6. Photographs (2 copies).
7. Security amount deposit slip.

We have high respect and regard for our people, and you will find that working in IndiGo is rewarding in more ways than one. So, welcome once again

Thanks Regards
Pankaj Anand
Assistant Manager (Human Resources)
InterGlobe Aviation Ltd

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JUST THE CHECK POINT

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