

OFFER LETTER

Date: 16th April 2019

Dear Ravish Sayyed

With reference to our recent discussions, we have pleasure in offering you employment with **Al Hamad Group Of Companies** on the terms and conditions mentioned below:

1. Position:-

You are being engaged as **Sr. Instrumentation Engineer** and you will be expected to carry out duties appropriate to this appointment. You will be under probation for a period of six months.

2. Joining Date & Duties:-

You are required to join on or before **15th June 2019**. You will perform duties as allocated to you, conscientiously and exercising due diligence and care. On account of business reasons, these may be modified from time to time and the changes will be communicated to you by your senior. We request you to meet HR on the day of your joining and do carry this offer letter and the below mentioned documents for the joining formalities.

3. Compensations:-

- Your Total compensation shall be 2, 26,800 AED /PA.
- Family Accommodations
- 1 Car
- Medical Insurance

4. Integrity & Confidentiality:-

You will be required to demonstrate a high degree of integrity in the performance of your responsibilities. During the course of your employment, you will have access to confidential and proprietary information of the Company and its clients. You are expected to treat all such information in strict confidence. You need to adhere to organization's policy and procedures, pertaining to information security basis your role requirement. You cannot disclose it to any persons within or outside **Al Hamad Group**, nor can you use it for any purpose other than that specified. Breach of the above obligation gives the Company the right to terminate employment with immediate effect and also to initiate suitable civil or criminal action.

5. Transfer:-

It is a condition of employment that due to business reasons, you may be transferred at any time from one job, process, function or department to another and from one location or establishment of the Company to another, and you will abide by the instructions of the Company in this regard.

Al Hamad Construction Address: 13th Industrial Area Sharjah UAE

Ravish
17/04/19

6. Termination of Service:-

Your services may be terminated by the Company, by giving fifteen day notice or by making payment in lieu of such notice. In case you wish to discontinue your service, you would be required to give due notice as specified in the Company guidelines for your job level and years of service with the Company or by Making payment in lieu of such notice. The Company retains the right to terminate services without any prior notice or payment in lieu of notice, in the event of any misrepresentation, misconduct, and violation of discipline, criminal offence, illegal action, breach of Company policy or any activities amounting to moral turpitude or jeopardizing the interests of the Company.

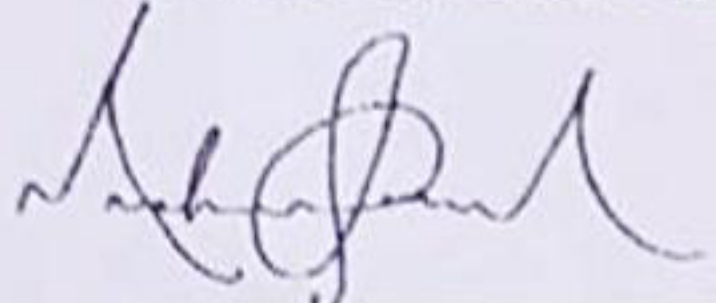
7. Company Rules & Regulations:-

Your working hours, weekly-offs, holidays, leave rules etc. will be governed by the rules and regulations of the Company. The Company has the sole and absolute right to change any of its rules and regulations at any time to meet exigencies of business.

Please sign a copy of this letter and return it to us as a token of your acceptance of this offer.

We welcome you as a member of our team and wish you a successful career with **Al Hamad Group**.

Yours faithfully,
For **Al Hamad Group**



Shaukat Ali Khan
Manager-Human
Resources

P.O.Box 126094,
Dubai United Arab
Emirates

Accepted by:

Name: *Sayed Ravish Vassem*
Date: *17/04/19*

