



## AIRLINE ALLIED SERVICES I

(A wholly owned subsidiary of AIL)

### Sub:Advertisement

Alliance Spicejet invites applications from indian Nationals For Filling up the following Posts

S.N	CATEGORY	NO OF VACANCIES	PLACE OF POSTING	SALARY & EMOLUMENTS The Gross salary Per month (apporox.)
1	Chief of IFS	07	Delhi Goa Assam	Rs 50,000/-
2	Dy. Chief Financial Officer	04	Delhi Sikkim Goa	Rs 70,000 /-
3	Asst. General Manager – Security	05	Delhi Goa West Bengal	Rs 40,000 /-
4	Asst. General Manager – Operations Training	11	Delhi Goa Odisha	Rs 80,000 /-
5	Synthetic Flight Instructor	12	Delhi/ Karnataka Goa	Fixed salary + 1,364 per hour of Training
6	Sr. Manager – Operations Control Center	05	Delhi Goa Bihar	Rs 45,739 /-
7	Sr. Manager – Finance	03	Delhi Goa Nagaland	Rs 47,863 /-
8	Sr. Manager – Production Planning Control (Engg.)	09	Delhi Karnataka	Rs 75,000 /-
9	Sr. Manager – Crew Management System	03	Delhi Goa Assam	Rs 65,000 /-
10	Manager – Finance	06	Delhi Goa Tripura	Rs 42,000 /-
11	Manager – Operations Admin	09	Delhi Goa Ladakh	Rs 42,000 /-
12	Station Manager	AASL Stations where position may occur and		Rs 42,000 /- + perks

		stations where AASL may operate in future		
13	Flight Dspatcher	7	Delhi	Please refer to separate advertisement on Spicejet
14	Officer - Operations Control - Slots	11 09	Delhi Goa Andhra Pradesh	Rs 36,000 /-
15	Crew Controller	18 GEN-9 OBC-4 SC-2 ST-3	Delhi Karnatka Goa Assam	Rs 36,000 /-
16	Ground staff Supervisor Security, Assistant engineer C,S,A, TAGBOY, CABIN CREW, AIR TICKETING, Air hostage, DRIVER, HELPER, STORE INCHARGE.	Delhi, Assam ,Goa Karnataka, Andhra Pradesh ,Tripura, Bihar Odisha ,west Bengal		Rs- 18,500/- Rs- 37,533/-

In addition to above, a panel will also be formed for future requirement.

Can be transferred to any other location within India due operational requirement

Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.

### **1.Chief of In Flight Services (Cabin Safety)**

A. Qualification: Graduate form recognized University

B. Experience: Two years' experience in a reputed airline as a manager in in-Flight Services section. The candidate should be well- versed with DGCA rules and regulation pertaining to cabin crew and aviation. The experience should be post qualification.

**Or**

Five Years' experience as an instructor handling cabin crew in an airline. The candidate should be we-versed with DGCA rules and regulation pertaining to cabin crew and aviation. The experience should be post qualification.

c. Age: Maximum 45 years (as on 15.02.2020)

(Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC

Candidate. Ex-Servicemen will be given age relaxation as per rules).

## **2. Dy. Chief Financial Officer**

- a. Qualification: Qualified Associate Chartered Accountant from ICAI/ICWA/MBA (Finance) Two years of full-time course from recognized University.
- b. Experience: should have minimum of 10 Years of experience in Handling finance / Account Functions out of which 3 years of experience at senior position in MNC/PSU's. Experience in Aviation would be preferred. The experience should be post qualification.
- c. Age: Maximum 45 years (as on 15.02.2020)

(Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC candidate. Ex-Servicemen will be given age relaxation as per rules.)

## **3. Asst. General Manager-Security**

- A. Qualification: Post graduate from recognized university of its equivalent.
- B. Experience: minimum 12 years of experience in scheduled Airline Security out of which 5 years at executive level with independent / direct interaction with regulatory / statutory authorities in areas of airlines security.
- The experience should be post Qualification.
- Preference will be given to IOSA certification requirement in relations to airline security.

- c. age: Maximum 48 years (as on 15.02.2020)
- (Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC candidates. Ex-servicemen Will be given age relaxation as per rules.)

## **4. Asst. General Manager – Operations Training**

- a. Qualification: Graduate from recognized University. Masters in Business Administration from Recognized University / Institution as

Additional qualification will be preferred Proficiency in using computers.

b. Experience: Minimum 7 years of experience in airline Flight crew Training including minimum to years of managerial experience in an Airline Flight Crew Training. The experience should be post qualification.

c. Age: Maximum 45 years (as on 15.02.2020)

Candidates. Ex-servicemen will be given age relaxation as per rules).

### **5. Synthetic Flight Instructor**

a. Eligibility criteria: General Requirements, criteria and training requirement for synthetic flight instructor

All eligibility conditions, experience and training requirement as stipulated in CAR and amended by DGCA from time to time would be applicable.

In case any incumbent is required to undergo training before his services can be utilized as SFI, in that cases incumbent would be required to give Bank Guarantee for the total cost of training.

The validity, renewal of lapsed approval, other condition and the privileges of SFI will be as per DGCA requirement.

### **Medical Requirements for Synthetic Flight instructor**

Candidate should not have any ailment which may impair his ability to function as SFI.

b. Age: Maximum 70 Years (as on 15.02.2020)

c. Salary: Fixed salary + Rs 1,364 per hour of Training

### **6. Sr. Manager-Operations Control Centre**

a. Qualification: Graduate from recognized University.

b. Experience: 5 Years of experience of working in OCC (Operation Control Center) of any airlines minimum as operations Controller. The Experience should be post qualification.

c. Age: Maximum 45 years (as on 15.02.2020)



(Upper age limit is relax able by 5 years for SC/ST & 3 Years for OBC candidates. Ex-Servicemen will be given age relaxation as per rules.)

### **7. Sr. Manager – Finance**

- a. Qualification: ICWA/ICA/MBA two years full-time course from recognized University with specialization In finance or its equivalent.
- b. Experience: 03 years experience in finance for ICWA/ICAI

**Or**

05 years of experience in finance for MBA (finance) the experience should be post qualification.

- c. Age: Maximum 45 years (as on 15.02.2020)
- (upper age limit is relax able by 5 years for SC/ST & 3 years for OBC candidate. Ex-servicemen will be given age relaxation as per rules.)

### **8.Sr. Manager – Production Planning Control (Engg.)**

- A. Qualification: B.tech in Aeronautical / Mechanical / Electrical / Avionics or its equivalent.
- B. Experience: Minimum 10 years of relevant work experience out of Out of which 2 years should be in executive position. Should have extensive knowledge and experience in PCC and Material Management functions i.e. insurance, warranty, budgeting, modifications, maintenance, planning. Contract Management, Equipment, tool and material planning etc. Exposure to pool the experience should be post qualification. Experience in an airline or aircraft MRO would be preferred.

- c. Age: Maximum 45 years (as on 15.02.2020)
- (Upper age limit is relax able by 5 years for SC/ST & 3 Years for OBC candidates. Ex-servicemen will be given age relaxation as per rules.)

### **9. Sr. Manager Crew Management System**

- a. Qualification: Graduate from recognized university. MBA from recognized University / Institution as additional qualification will be preferred. Proficiency in using computers.
- b. Experience: Minimum 7 years of experience in an Airline CMS /Roster as Crew Controller. Minimum 03 years of managerial experience in an Airlines CMS / Roster. Working experience in crew management software. Proficiency in roster planning, day ops and execution of all functions in CMS / Roster. Candidate must have knowledge of DGCA regulations, FDTL & CAR guidelines. The experience should be post Qualification (Graduation).

**Or**

Senior cabin crew / CCIC With minimum experience of 10 years. 02 years Managerial experience. 02 years Airline CMS / Roster experience as Crew controller. Proficiency in roster planning day ops and execution of all functions in CMC / Roster as Crew Controller. Candidate must have knowledge of DGCA regulations, FDTL & CAR guidelines. Proficiency in using Crew management software. The Experience should be post Qualification (Graduation).

- c. Age: Maximum 45 years (as on 15.02.2020)
- (Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

#### **10. Manager – Finance**

- a. Qualification: ICWA / ICAI / MBA Two years full time course from recognized University with specialization in Finance or its equivalent

- b. Experience: 02 years experience in Finance For ICWA / ICAI

**or**

03 years experience in finance for MBA finance The experience should be Post Qualification

- c. Age: maximum 40 years (as on 15.02.2020)

(Upper age limit is relaxable by 5 years for SC/ST & 3 years for OBC candidate Ex-servicemen will be given age relaxation as per rules).

### **11. Manager – Operations Admin**

- a. Qualification: Masters in Business Administration from recognized university or equivalent Diploma in Management / Business Administration.
- b. Experience: Should have 03 years experience in operations department of a scheduled Airline. Should have General Awareness of DGCA regulations in relations to operations.

The Experience should be post qualification.

- c. Age: Maximum 40 years (as on 15.02.2020)

(Upper age limit is relax able by 5 years for SC/ST & 3 Years for OBC candidates Ex-Servicemen will be given age relaxation as per rules).

### **12. Station Managers (Manager Grade)**

- a. Qualification: Graduation from recognized University
- b. Experience: Minimum 05 years of Aviation experience in Airport handling or sales and marketing. The Experience should be post Qualification.

- c. Age: Maximum 40 years (as on 15.02.2020)

(Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC candidates. Ex-servicemen will be given age relaxation as per rules).

**Preference would be given to local candidates. In addition to the salary mentioned above following perks would be given:- Maximum of Rs. 10,000/- Reimbursement of house Rent + Maximum Reimbursement of 50 litres of Fuel.**

Candidate should fill up only one application from the said post.

He may be posted anywhere as per the operational requirement.

### **13. Flight Dispatcher**

Please refer to separate advertisement on Spicejet website

### **14. Officer**

#### **A. Operations Control** – Vacancies 20

- a. Qualification: Graduate from recognized University
- b. Experience: 5 years experience of any airlines/handling agency in airport handling. Experience in working in OCC preferable.

The Experience should be post qualification.

c. Age: Maximum 40 years (as on 15.02.2020).

(Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC candidates. Ex-servicemen will be given age relaxation as per rules).

C. **Officer-Slot-** Vacancies 09

a. Qualification: Graduate from recognized University.

Desirable: Diploma in Aviation IATA, post graduation.

b. Experience: Minimum 2 years of experience in scheduling and slots management of an airline. The experience should be post qualification.

c. Age: Maximum 40 years (as on 15.02.2020)

(Upper age limit is relax able by years for SC/ST & 3 years for OBC candidates. Ex-servicemen will be given age relaxation as per rules).

#### 15. **Crew Controller**

a. Qualification: Graduate from recognized University Proficiency in using computer

b. Experience: Minimum 3 years of experience as a crew controller in an Airline crew roster. Working experience in "Crew Management Software" Proficiency in planning and execution of all function in Airline Crew Roster. The experience should be post Qualification.

c. Age: Maximum 40 years (as on 15.02.2020)

(Upper age limit is relax able by 5 years for SC/ST & 3 years for OBC candidates. Ex-Servicemen will be given age relaxation as per rules).

#### 16. **Supervisor (Security)**

Please refer to separate advertisement on Spicejet Pvt.



## **FIXED TERM EMPLOYMENT AGREEMENT:**

All the selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (five) years. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

### **Benefits – Free / Concessional Air Passages**

The Employee will be entitled to Concessional air passages / free air passages, for self and his / her declared family as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition all the above posts also carries others benefits such as Provident Fund, Gratuity etc., as per rules.

### **How to Apply**

Candidates who wish to apply, are advised to log on to careers page of website [www.Spicejet.in](http://www.Spicejet.in), download and fill in the application format and send the application by Post / Speed post / courier at following address in as envelope that must be super scribed with the post. The required experience for all the post is post qualification. If any candidate wants to apply for more than one post, he / she should submit separate applications for each post along with separate demand drafts (if applicable.)

**Post Applied For.....**

**Head Office Address : Spicejet Limited 319, Udyog Nagar Vihar,  
Phase IV**

**Gurgaon 122016**

**Email:- [Wspijob75@gmail.com](mailto:Wspijob75@gmail.com)**

**Contacts:- 9711809424**

**The application should reach us by close of the office hours of 09<sup>th</sup> Sep 2020 on the above address. Applications received after the last date will not be entertained.**

Applications received late / incomplete / mutilated or without any of the supporting document with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government / Semi – Government / Public Sector Undertakings should apply through proper channel.

Management reserves the right for changes in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

**Candidates are required to submit following with application:-**

- i) A duly filled in application form in the prescribed format which is available on career page of website:
- ii) A recent passport size photograph pasted in the space provided in the application format.
- iii) One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience etc. will be required to be submitted with application. In case copies of required documents/ Certificates are not sent with the applications, it will not be possible to consider the application. Original certificates will be required at the time of Interview.
- iv) The cash deposit for an amount of Rs. 1,750/- (Rupees one thousand Seven hundred fifty only) for all post payable to Airline allied services Limited, payable at New Delhi
- v) Applicable for SC / ST / OBC / EWS candidate Only: cast certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category Will be required to attach the cast Certificate in the proforma meant for Central Government employment. Candidate belonging to OBC category the category certificate should be in the prescribed format including the Non Creamy layer clause issued by the competent Authority for employment under Government of India and should be as per the central list of OBC's published by Government of India. Please also note that the validity of "Non – creamy layer" Certificate should not be older than 06 (six) months from the date of eligibility criteria" candidates belonging to EWS category will be required to attach income & assets Certificate as per the attached annexure.

**TA.DA Reimbursement to ST / SC candidates**

Employees of Spicejet, AIELS, AIATSL and AICL will not be considered for the above Posts.

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**Alliance Air**

**(A wholly owned subsidiary of Spicejet Limited)**

**FORMAT OF APPLICATION**

**For all posts**

**Paste a recent Passport  
size photograph**

**(Please do not staple)**

POST APPLIED FOR: \_\_\_\_\_

I. a/Name: \_\_\_\_\_

b/Father's Name: \_\_\_\_\_

c/Address: \_\_\_\_\_

Pin Code \_\_\_\_\_

d/Contact Details:

i) Telephone Nos.: \_\_\_\_\_

ii) Mobile No.: \_\_\_\_\_

iii) E-mail id:(Block letters) \_\_\_\_\_

e/Date of Birth: \_\_\_\_\_

f/ Age (As on 15.02.2020) \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days

g/ Nationality: \_\_\_\_\_

h/ Religion: \_\_\_\_\_

II. Category you belong to:

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(Please √)

GEN OBC SC ST EWS

In case of OBC the certificate should be In the prescribed proforma for employment under centre government.

State to which Belong \_\_\_\_\_

Serial number of the certificate in the Central list of OBC.: \_\_\_\_\_

III. Cash deposit No. \_\_\_\_\_ & Bank deposit Date: \_\_\_\_\_

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University / Board	Year of Passing	Subjects	% age of Marks

v. Have you ever been employed?

(Please √. If yes, give details):

YES

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NO

Vi. Experience (Starting form present Employer)

Organization	Designation	Period	Details of job assignment	Last Salary Drawn	Reason for Leaving
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The experience should be post qualification only.

Vii. Passport Details

Number: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

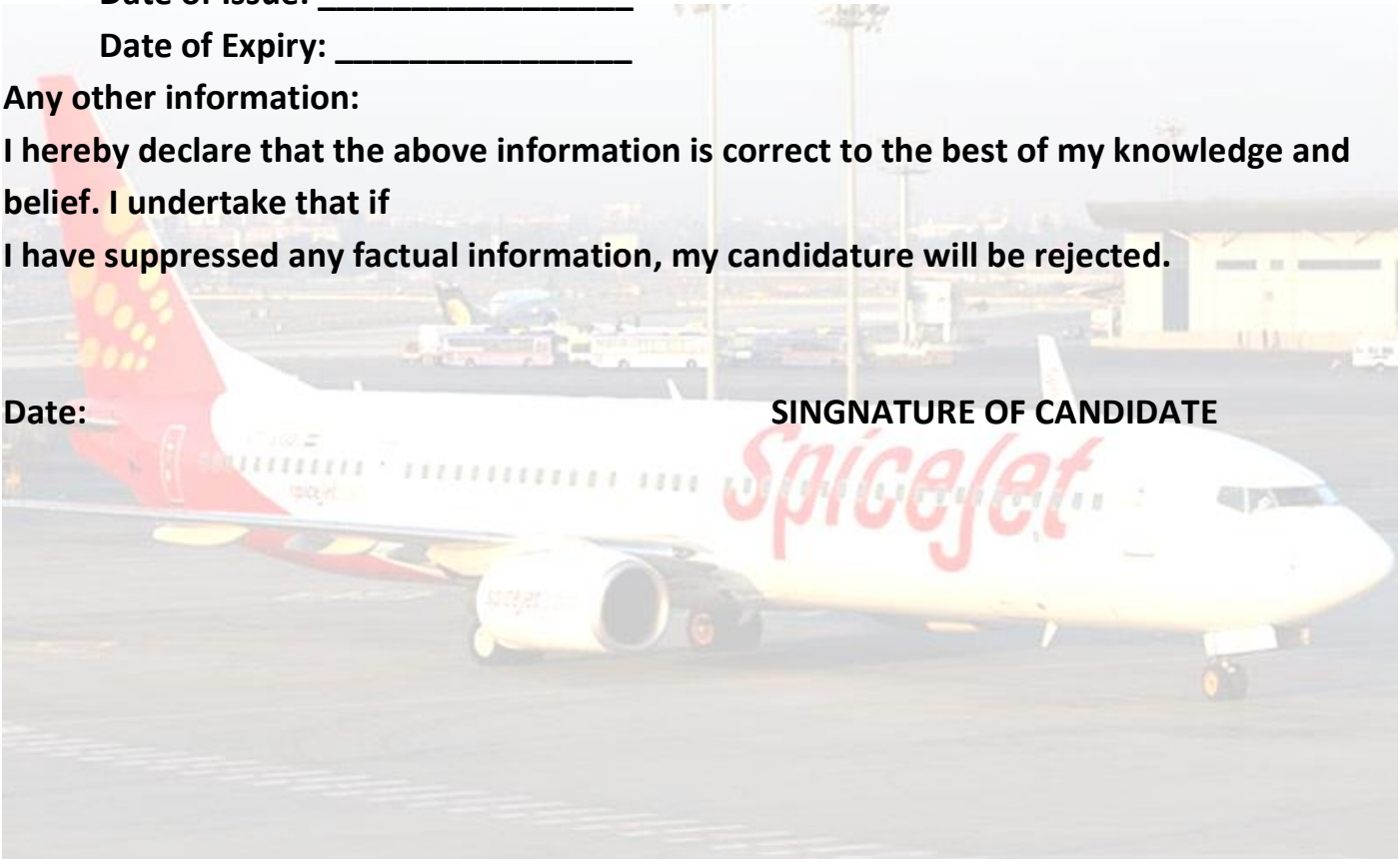
Date of Expiry: \_\_\_\_\_

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date: \_\_\_\_\_

SINGNATURE OF CANDIDATE



FORMAT OF OTHER BACKWARD CLASS CERTIFICATE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.



This is to certify that Shri / Smt. / Kumari  
..... Son/daughter of  
..... of village  
..... District/Division  
..... in the ..... State  
..... belongs to the ..... community  
which is recognised as a backward class under :

1. Resolution No.12011/68/93-BCC dated the 10th September,1993, published in the Gazette of India Extra Ordinary Part-1, Section 1, No. 186 dated 13th September,1993.
2. Resolution No. 12011/9/94-BCC, dated 19-10-1994 published in Gazette of India Extra Ordinary Part 1 Section 1 No. 163, dated 20th October,1994.
3. Resolution No. 12011/7/95-BCC, dated the 24th May,1995, published in the Gazette of India – Extra ordinary – Part 1, Section 1, No. 88, dated 25th May,1995.
4. Resolution No. 12011/96/94-BCC dated 9th March,1996.
5. Resolution No. 12011/44/96-BCC, dated the 6th December,1996, published in the Gazette of India – Extra Ordinary – Part 1, Section 1, No. 210, dated the 11th December,1996.
6. Resolution No. 12011/13/97-BCC dated 3rd December,1997.
7. Resolution No. 12011/99/94-BCC dated 11th December,1997.
8. Resolution No. 12011/68/98-BCC dated 27th October,1999.
9. Resolution No. 12011/88/98-BCC dated 6th December,1999, published in the Gazette of India, Extra Ordinary Part – I, Section – I, No. 270, 6th December,1999.
10. Resolution No. 12011/36/99-BCC dated 4th April,2000, published in the Gazette of India, Extra Ordinary Part – I, Section – I, No. 71 dated 4th April,2000.
11. Resolution No. 12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No. 210 dated 21.9.2000.

Shri / Smt. / Kumari..... and/or his/her family  
ordinarily reside(s) in the ..... District/Division of the  
..... State. This is also to certify that he/she does not belong  
to the persons/Sections (Creamy Layer) mentioned in column 3 of the  
Schedule to the Government of India, Department of Personnel & Training  
O. M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide the  
Govt.of India, DOP&T's O.M.No.36033/3/2004-Estt.(Res) Dated 9.3.2004  
and 14.10.2008.

District Magistrat  
Deputy Commissioner etc.  
(with Seal of Office)

Place: .....

Date : .....

**Note I :** (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act,1950. (b) The authorities competent to issue caste certificate are indicated below:

1. District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive
2. Magistrate/Extra Assistant Commissioner(not below the rank of 1st Class Stipendary Magistrate).
3. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
4. Revenue Officer not below the rank of Tehsildar
5. Sub-Divisional Officer of the area where the candidate and/or his family resides.

**Note II:** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

**SpiceJet Limited**  
**Shashank Shaurya**



A circular purple stamp with the text 'AUTHORIZED' at the top and 'SpiceJet Limited' in the center. Overlaid on the stamp is a handwritten signature in blue ink. Below the stamp, the text 'Signature (Manager HR)' is printed.

Signature (Manager HR)

