

[Walk-In – Interview]



Larsen & Toubro Limited  
A-28, Indira Nagar, Faizabad  
Road, Lucknow 226 001 (UP)  
India. Fax: 0522-4920-9919

Full Name (in Block letters) Mr./Ms.....Father's / Husband' Name.....

Dear Candidate you are selected for an interview. Your **Reference number is (L&T -011)**. You are in **1st Batch**. This Reference number is valid for this interview only.

**Note- Openings in various Division ( Departments ) Please Read It Carefully :-** HR, Recruitment, Administration, IR , Packaging , Site Engineering, Mechanical Engineers , Civil Engineering ,Project Management , Strategy, Management Consulting, Corporate Planning , Supply Chain, Logistics, Purchase, Materials , Financial Services, Banking, Investments, Insurance , Financial Services, Banking, Investments, Insurance , Sales, Retail, Business Development, IT Software - Application Programming, Maintenance, IT Software - Application Programming, Maintenance, Production, It Expert , Architect , Chemical Engineer , Fitter , Animator & Graphic Design, Accounts, Web Designer , Safety, and Finance, Networking, System Security , Network Security , Security, , Routing, Switching, Logistics, Warehouse, Pharmacist , Fashion Designers, Manufacturing, Maintenance, Shipping, Accounts, Finance, Tax, Company Secretary, Audit, Analytics & Business Intelligence, Analytics & Business Intelligence, CSR & Sustainability, Defence Forces retired, Security Services, Design, Creative, User Experience, Engineering Design, R&D, Executive Assistant, Front Office, Data Entry, Export, Import, Merchandising, Fashion Designing, Merchandising, Legal, Regulatory, Intellectual Property , Advocates, Marketing, Advertising, MR, PR, Media Planning , (Hotels, Restaurants Candidates for company holiday Homes), (Journalism, Editing, Content for company magazines) (Medical, Healthcare, R&D, Pharmaceuticals, Biotechnology for company new hospitals or our pharmacy company) (Teaching, Education, Training, Counselling, Candidates for L&T Institute Of Technology), (Travel, Tours, Ticketing, Airlines Department, Complete Crew For company Charter planes),( Broadcasting TV ad, Production, Broadcasting, Male female modals for company advertisement ) and Many More Post in respective department.

**Note: -** You need to know that we have opening for thousands of candidates for the multiple locations in India for our various division. You need to know that after verifying your profile from your college side or from your previous company side you are selected for an interview. Through our annual direct online selection. You are selected according to your profile in which project you have worked and on the basis of your educational records. **Your job profile** will be related to your Resume, Which you have mentioned over there on your Resume. The company will provide you the same work on which project you are working now And on the basis of Your educational qualification.

**Be a part of our tremendous growth story.** Explore the latest openings across Group companies. About Us :- [Click Here!](#)

**Diversity and Equal Opportunity:-** We welcome diversity at the workplace. Our efforts are therefore focused on sustaining and enhancing this diverse work environment. It introduces fresh perspectives and enables our people to integrate better in society. We are an equal Opportunity employer and adhere to statutory & regulatory norms. Our egalitarian work culture fosters diversity and equal Opportunity. We do not discriminate on the basis of caste, religious or political affiliation, gender, nationality, age, sexual orientation or disability.

**Job Locations:-** The L&T is recruiting for our new plant in (Mumbai ,Delhi ,Bangalore ,Hyderabad ,Ahmedabad ,Chennai ,Kolkata ,Surat,Pune ,Jaipur,Lucknow,Kanpur,Nagpur ,Indore,Thane,Bhopal,Visakhapatnam,Pimpri & Chinchwad,Patna,Vadodara, Ghaziabad, Ludhiana,Agra, Nashik, Faridabad, Meerut,Rajkot,Kalyan & Dombivali,Vasai Virar,Varanasi,Srinagar,Aurangabad,Dhanbad,Amritsar,Navi Mumbai,Allahabad, Ranchi,Haora, Coimbatore, Jabalpur,Gwalior,Vijayawada,Jodhpur,Madurai,Raipur,Kota,Guwahati,Chandigarh,Solapur,Hubli and Dharwad, Bareilly, Moradabad, Mysore, Gurgaon,Aligarh,Jalandhar,Tiruchirappalli,Bhubaneswar,Salem,Mira and Bhayander,Thiruvananthapuram,Bhiwandi, Saharanpur, Gorakhpur, Guntur,Bikaner,Amravati,Noida,Jamshedpur,Bhilai Nagar,Warangal,Cuttack,Firozabad,Kochi,Bhavnagar,Dehradun,Durgapur,Asansol,Nanded Waghala, Kolapur,Ajmer,Gulbarga,Jamnagar,Ujjain,Loni,Siliguri,Jhansi,Ulhasnagar,Nellore,Jammu,Sangli Miraj Kupwad,Belgaum,Mangalore, Ambattur, Tirunelveli, Malegoan,Gaya,Jalgaon,Udaipur,Maheshkala, other) plant in India.The Company Human Resource Manager has advised you in the selection panel that your application can progress to the final stage. You will come to company office in Lucknow. The selected candidate keeps the right of being getting posted at the desired location subject to the final decision of Recruiting Panel after discussion.

**Initial Basic Salary and Allowances.-** As per your Designation, your starting salary will be (Rs. 52, 689, -To Rs. 7,45,689) per month in hand. A part from the basic salary, you will be eligible for (type of allowances, such as housing allowance, traveling expenses, entertainment allowances, cost of living allowances, medical expenses, etc.) per month. You will be receiving your salary by the (1st to 5th date) of every month. The company has the right to increase your salary and allowances as per company policy. Your exact salary will be made known to you immediately after the interview.

**Working Hours. Holidays and Leave:-**Normal working hours are 09:00AM to 5PM Monday to Friday. Saturday and Sunday are holidays.

**Continue.**

Employees are provided with the Opportunity to take 24 paid leave every year accrued at the rate of 2 leave per month. The company also provides 24 annual holidays announced at the beginning of every year. Except for emergencies and medical reasons leave will be granted only on 3 days prior notice and approval by your seniors.

**Rules and Regulations:-** Training after selection (One Week if you are interested)

It is used for training new employees and in the internal training classes. As for new employee sent for **(UK)** (or external) training in Addition to internal training, external procedures will be used. Each new employee must participate in the training programs of follow in contents.

**(I)** - Training about the company regulations, structure, history, culture, etc.

**(II)** - Training about professional operations. The training program for each position is regulated.

**The Company will be provide you the Both Side Air Fare or Train Fare** and for the local candidate, the company will be provide the cab service to pick and drop. **and all of expenses and feeding during the period of the Interview Process (without any charges).** (Hence we would like to meet you personally for a discussion on the date of interview. So you are requested to please [be on time at your interview place on the date of your interview](#))

**Interview process and Round** – (You have to clear the all round of your interview given below)

**(1)** Written Test – 30 minutes (On your project basis). **(2)** Senior HR round -10 minutes (There will be questions to test your personality, communication skills and behavior - Face to Face)

**Interview Information:** - Your Interview Process will be held at Company Office. **Venue:** Larsen & Toubro Limited - A-28, Indira Nagar, Faizabad Road, Lucknow 226 001 (UP) India. **Date:- 8<sup>th</sup> of January 2018. Time: - 01:15 PM.**

**Note- We hope the date or venue is suitable to you :-** But in case. If not. So your get in touch with Your Human Resource Manager and inform about date and City according to your convenience. So that we can transfer your Interview place From Lucknow to your nearby preferred Interview location. If you are going to get employment in Larsen & Toubro Ltd . **(If you are interested in this Process).**

**(So follow these company Rules and Regulations) (Mandatory):** - Dear applicant you will be happy to know that it is our online campus Selection process for talent search acquisition. **You have to deposit a refundable interview processing & maintenance & Courier & Accommodation & Assurance charges Rs. Nine Thousand Seven Hundred Fifty Rupees (9,750, -) by Down Payment only on 21-12-2017 before 02:00 PM in to The Authorized Government Nationalized Bank( By Internet Banking ) or By The Paytm wallet, In favor of Larsen & Toubro Ltd . So you just add the amount in your mobile wallet or To collect the bank Account or [Paytm wallet](#) Number details just contact to your Human Resource Manager - Dr. Sathvik Venkatesan .**

**Note :-** After the confirmation of your refundable interview security fee into the Bank Account or in Paytm wallet (Number or) account the Company will be sent you your Aadmit card (Gate pass), Air / Train Tickets on your postal address Through speed post via courier before five days of interview .and for the local candidate,the company will be provide the cab service to pick and drop. So please provide your correct present postal address to your human resource manager to receive your courier in below given Application form.

**Important:** - Dear Applicant we need to tell you that **if you need to change your interview place or not . it is Compulsory** that first of all you will have to deposit your mandatory Refundable Interview Security fee. Whether you belong to local area or you belong to other city or any other States of India. It is because so that the company may be ensured for it that the Applicant is definitely coming to face the interview round on the date of interview on time. Then Human Resource Manager will change your Interview place From Lucknow to your nearby preferred Interview location.

**Amount Refunding Process:-** Larsen & Toubro Ltd has promised every single applicant a total refund of the security amount being deposited on The same day of Your Interview. In both of condition whether you are selected or not in the Interview It is just a security amount of your presence on the day of interview and this is compulsory due to company process. Your amount will be refunded to you on the same date of your interview in cash mode only and for this you have to show The copy of your bank deposit slip to your Account manager on the date of your interview to take your amount back.

**Reasons of payment:-** This is a measure we have taken to CHECK bogus applications from unserious candidate who applies for job .also make the above mentioned arrangements in order to give them a comfortable interview and they fail to appear for the Job Recruitment interview which causes a huge loss to the company, the interview becomes shabby Hence we fail to recruit the needed manpower but with your security deposit we will be assured that our expenses will not be wasted. The Company will be responsible for all other expenditure to you at the time of Face-to-face meeting with you in the Company office. The Job profile depends of your educational records. The Candidate can come along with one family person on the day of interview. **The company** will be providing the all of expenses & accommodation for that family person also.

**Continue.**

**Note:- 21-12-2017 Before 02:00 PM** is the last date of Interview refundable interview processing & maintenance & Courier & Accommodation & Assurance charges deposit in to the bank or mobile wallets for 1st Batch.

**Do Not Forget To Send The Following Documents (Photocopy) Acceptance:-** After depositing your refundable security fee you have to send us the Scan copies of your :- **1.** Bank payment slip (Paytm wallet Passbook Screen Shot). **2.** passport size photograph. **3.** ID Proof (Aadhar Card). **4.** Your contact number. **5.** Sign a copy of this letter as a token of your acceptance of the company rules and regulations mentioned herein. **6.** Valid Passport { If you are interested to do the job in Abroad } **By Reply Email (Please do not change the subject line).**

**If you fail to indicate your acceptance before 21-12-2017 Before 02:00 PM,** this Offer of employment will be deemed to have been withdrawn and cancelled. Late reporting candidates will be not allowed in this Interview process. We are strictly concerned on time management as per the values of the Company. All other rules and regulations will be governed by the Company's policies as stated from time to time. We look forward to your joining us for a long, successful and mutually beneficial association. **(Note - Only for medical emergency)** If you are late to making the payment so you just contact your Human Resource Manager.

**Urgent Note:** - For the confirmation about your interview selection. I would be grateful if you could confirm your attendance immediately with resume and your reference number **By Reply Email (Please do not change the subject line).**

**(Online Process)** :- It is an online process. So nobody company employee or customer care person is able to provide any kind of information to the candidate in spite of the authorized Human Resource Manager - Dr. Sathvik Venkatesan .

You can Contact in official working hours Monday to Saturday - 9 am to 2 pm. After the working hours your call not be accepted.

[Email Us-](#)



Yours faithfully

Larsen & Toubro Limited

CIN - L99999MH1946PLC004768

A-28, Indira Nagar, Faizabad Road, Lucknow 226 001 (UP) India. Fax: 0522-4920-9919



*Dr. S Venkatesan*

(Signature of Human Resource Manager)

Employee ID- LNTH0001276



**Human Resource Manager - Dr. Sathvik Venkatesan : - +91- 83-9498-5354**

(NOTE: - TO BE FILLED BY THE CANDIDATES IN (HIS / HER) OWN HANDWRITING IN CAPITAL LETTERS.)

I accept the interview on the company rules and regulations contained herein and will report for this Interview on Date.....

Contact Number (1).....Contact Number (2).....

Preferred Venue Place for your Interview (City) .....Candidate Signature.....

Candidate Full Address.....

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If you have a passion for  
path-breaking technology,  
we offer you a challenging  
career path

